



**Notice of Meeting of the Pilot Board of the
Port of Corpus Christi Authority of Nueces County, Texas, on
Tuesday, November 14, 2017, at 8:30 AM
At the Solomon P. Ortiz International Center
402 North Harbor Drive, Corpus Christi, Texas**

The Agenda for this meeting of the Pilot Board of the Port of Corpus Christi Authority ("PCCA") is set forth below.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact Sherry DuBois at 885-6174 at least 48 hours in advance so that appropriate arrangements can be made.

Si usted se dirige a la junta y cree que su inglés es limitado, habrá un intérprete inglés español en la reunión de la junta para ayudarle.

Members of the audience will be provided an opportunity to address the Port Commission. Please speak into the microphone located at the podium and state your name and address. Your presentation will be limited to three minutes.

PUBLIC NOTICE is given that the Commission may go into executive session at any time during the meeting to discuss matters listed on the agenda when authorized to do so by the provisions of Section 418.183 or Chapter 551 of the Texas Government Code. In the event the Commission elects to go into executive session regarding any agenda item, the presiding officer will publicly announce the section or sections of the Texas Government Code authorizing the executive session.

- 1. Call to order**
- 2. Conflict of Interest Affidavits**
- 3. Minutes**
 - 3.a. Approve minutes of the September 19, 2017 Pilot Board meeting.
[September 19, 2017 - Pilot Minutes](#)
- 4. Receive public comment - (Each speaker is limited to 3 minutes)**
- 5. Open Agenda**
 - 5.a. Consider and take action on proposed temporary revisions to Section VI of the Pilot Board's Rules and Regulations Governing Pilots and Pilotage on the

Corpus Christi Ship Channel regarding Combined Beam Restriction in the vicinity of ADM Grain Elevator and CITGO Dock #1.

[Temporary Rule Change - Memo](#)

[Rule Change - Notice](#)

[Temporary Rule Change - Order](#)

5.b. Receive and approve 3rd Quarter Pilot Work Rest Hours Audit Report.

[Work Hours - Memo](#)

[Work Hours - Report](#)

6. Adjourn

OFFICIAL MINUTES OF PILOT BOARD MEETING
September 19, 2017

The Board of Pilot Commissioners for the Port of Corpus Christi Authority (the "Pilot Board") met on Tuesday, September 19, 2017, at 8:30 a.m., at the Congressman Solomon P. Ortiz International Center (Nueces Room), 402 Harbor Drive, Corpus Christi, Texas.

Present: Mr. Charles Zahn
Mr. Wayne Squires
Ms. Barbara Canales
Mr. David P. Engel
Mr. Richard L. Bowers
Mr. Wes Hoskins

Staff Present: Mr. John LaRue
Mr. Sean Strawbridge
Mr. Dennis DeVries
Mr. Jarl Pedersen
Mr. Kent Britton
Ms. Patricia Cardenas
Mr. Kresten Cook
Mr. Russell Cordo
Mr. David Krams
Mr. Ruben Medina
Chief Tom Mylett
Ms. Lynn Angerstein
Mr. Bland Chamberlain
Ms. Sherry DuBois
Ms. Angela Leyva
Mr. Bennie Benavides
Ms. Jennifer Powell
Mr. Jesse Samu

Others Present: Mr. Leo J. Welder, Jr.
Mr. Dane C. Bruun

Others Present: Mr. Richard R. Valls
Valls Group
Capt. Jay Rivera
Capt. Matthew P. Lynch
Aransas/CC Pilots Assn.
Capt. Joe Harrington
Valero
Mr. Kevin Miller

Mr. David Cave
CITGO
Mr. Xavier F. Valverde
G&H Towing
Mr. Larry Perryman
Bay Houston Towing
Capt. Mike Kershaw
Consultant
Mr. Jason Smith
US Coast Guard
Mr. Terry Arnold
Consultant
Mr. John Pasch
Mr. Matthew White
Cheniere

1. Meeting called to order

2. Conflict of Interest Affidavits: None were submitted.

3. Minutes:

3. a. April 18, 2017 Minutes:

Action: On motion made by Mr. Squires and seconded by Mr. Bowers, the Pilot Board approved the minutes of the June 20, 2017 Pilot Board meeting, in the form presented to the meeting.

4. Public Comments: None were received.

5. Open Agenda:

5.a. 2nd Quarter Aransas-Corpus Christi Pilot Work-Rest Hours Audit Report: Captain Mike Kershaw presented the 2nd Quarter Aransas-Corpus Christi Pilot Work-Rest Hours Audit Report performed July 7, 2017, per Section V of the Rules and Regulations Governing Pilots and Pilotage on the Corpus Christi Ship Channel.

5.b. Appointment of Capt. Matthew P. Lynch as Branch Pilot: Staff recommended approval of the appointment of Capt. Matthew P. Lynch as Branch Pilot to the Aransas-Corpus Christi Pilots Association pursuant to Texas Transportation Code Section 70.036.

Action: On motion made by Mr. Hoskins and seconded by Mr. Squires, the Pilot Board approved Staff's recommendation.

5.c. Official Oath and Bond of Matthew P. Lynch: Staff recommended approval of the official oath and bond of Capt. Matthew P. Lynch pursuant to Texas Transportation Code Section 70.038.

Action: On motion made by Mr. Squires and seconded by Mr. Engel, the Pilot Board approved Staff's recommendation.

5. d. Appointment of Capt. Tom Fanning as alternate to Advisory Panel: Staff recommended appointment of Capt. Tom Fanning as alternate to Capt. Kevin Miller on the Pilot Advisory Panel pursuant to Article II.5 of the PAP Bylaws.

Action: On motion made by Ms. Canales and seconded by Mr. Squires, the Pilot Board approved Staff's recommendation.

6. Adjourn: On motion duly made and seconded, the meeting was adjourned at 8:42 a.m.

DATE: November 14, 2017
TO: Pilot Board
FROM: Russell Cordo, Harbormaster
russell@pocca.com
(361) 885-6166

Temporary Revision to Section VI of the Pilot Board’s Rules and Regulations Governing Pilots and Pilotage on the Corpus Christi Ship Channel regarding Combined Beam Restriction in the vicinity of ADM Grain Elevator and CITGO

SUMMARY: Staff requests approval of a temporary revision to Section VI of the Pilot Board’s Rules and Regulations Governing Pilots and Pilotage on the Corpus Christi Ship Channel regarding Combined Beam Restriction in the vicinity of ADM Grain Elevator and CITGO Dock #1 for a 136 day trial period effective November 15, 2017.

BACKGROUND: Section VI of the Rules and Regulations Governing Pilots and Pilotage on the Corpus Christi Ship Channel (“Pilot Rules”), adopted January 13, 2015, defines the combined beam restrictions in the Inner Harbor in the vicinity of the ADM Grain Elevator and Citgo Dock #1. On June 20, 2017, the Pilot Board approved a temporary revision to Section VI of the Pilot Rules for a 120-day trial period beginning July 1, 2017. The trial period expired October 31, 2017. The intent of July 1, 2017, effective date was to allow the Harbormaster, Aransas-Corpus Christi Pilots, and Industry sufficient time to collect data prior to implementation of the temporary rule change. Due to Hurricane Harvey and the resulting channel restrictions put in place by the United States Coast Guard, a bias was created with regards to data gathered. Based on meetings and feedback from users, Staff recommends the temporary rule change be extended to March 31, 2018, to allow the collection of unbiased data not affected by the USCG restrictions.

The South Texas Waterways Advisory Committee (“STWAC”) held a meeting October 30, 2017, and agreed by majority vote to recommend the revision to the Pilot Rules for consideration by the Pilot Board on November 14, 2017. Notice of the proposed rule change was posted in accordance with the requirements of Section 70.021 of the Texas Transportation Code.

ALTERNATIVES: N/A

EMERGENCY: N/A

FINANCIAL IMPACT: N/A

STAFF RECOMMENDATION: Staff recommends the Pilot Board adopt the attached order approving a temporary revision to Section VI of the Pilot Board's Rules and Regulations Governing Pilots and Pilotage on the Corpus Christi Ship Channel regarding Combined Beam Restriction in the vicinity of ADM Grain Elevator and CITGO Dock #1 effective November 15, 2017.

DEPARTMENTAL CLERARANCES:

Originating Department Harbormaster's Office

Reviewed by Russell Cordo
Legal Dane Bruun
Executive Staff Sean Strawbridge

LIST OF SUPPORTING DOCUMENTS:

Notice of Proposed Rule Change
Order Adopting Rule Change

**BOARD OF PILOT COMMISSIONERS
OF THE PORT OF CORPUS CHRISTI AUTHORITY
NOTICE OF PROPOSED RULE CHANGE**

Pursuant to Section 70.021 of the Texas Transportation Code, you are hereby notified that the Board of Pilot Commissioners for the Port of Corpus Christi Authority ("Pilot Board") may adopt the following rule changes at a public meeting to be held on Tuesday, November 14, 2017, at 8:30 a.m., at the Congressman Solomon P. Ortiz International Center, 402 Harbor Drive, Corpus Christi, Texas:

VI 377' COMBINED BEAM RESTRICTION (Effective November 14, 2017)

A navigational choke point exists in the Corpus Christi Inner Harbor in the vicinity of the ADM Grain Elevator and CITGO Dock #1 whenever certain size vessels are moored or must pass through the area. The following guidelines were developed by the Port of Corpus Christi, the Aransas-Corpus Christi Pilots, ADM, CITGO and Valero and are currently in effect:

1. If vessel beams at both CITGO 1 and ADM are 106' or less and the passing vessel's beam causes an overage of 377', the first vessel secured at ADM or CITGO 1 will have 24 hours to move from the time the passing vessel sets shifting time order, arrives at the bar or sets a sail order.
2. If vessels are at CITGO 1 and ADM with combined beams of 212' or over, the last secured vessel will be required to move after 24 hours. Time begins when passing vessel is ready to move. (Shifting time order, arrived at bar, sail order).
3. After vessel returns to berth, vessel may occupy berth for operations for at least 24 hours before vacating, if required.
4. Vessels must begin operations as soon as practical after securing at berth and continue to work all available hours.
5. Vessels may continue to work as long as combined beams, including passing vessel, do not exceed 377'.
6. If the combined beams, including passing vessel does not exceed 377 but the passing vessel does not meet operational parameters set by the Aransas-Corpus Christi Pilots, Section VI items 1, 2, 3, and 4 would apply.
7. Any vessel passing, while not creating a combined beam of over 377 ft. will provide information deemed necessary prior to the passage of the vessel and will include but is not limited to:
 - a. General Arrangement Plan;
 - b. Mooring Arrangement Plan (Forward and Aft);
 - c. Freeboard (Forward and Aft);
 - d. Estimated drafts when transiting the area (Inbound and Outbound);
 - e. Transom width;
 - f. Distance between outermost chocks on the transom; and
 - g. Safe Working Load (SWL) of chocks and bits on Bow and Stern.

8. Dependent on wind conditions at the time of vessel order, the following tug matrix will apply:

- a. Wind up to 15 knots: (1) 75-ton tractor tug and (2) 60-ton tractor tugs;
- b. Wind over 15 knots and up to 25 knots: (3) 75-ton tractor tugs; and
- c. Wind speed to be derived from Harbormaster's office anemometer or the TCOON station located in Nueces Bay.

Note: The proposed revisions are underlined.

If adopted by the Pilot Board, the foregoing proposed rule changes will be incorporated into Section VI of the Rules and Regulations Governing Pilots and Pilotage on the Corpus Christi Ship Channel.

**AN ORDER OF
THE BOARD OF PILOT COMMISSIONERS
FOR THE PORT OF CORPUS CHRISTI AUTHORITY
REGARDING COMBINED BEAM RESTRICTION**

Whereas, the current *Rules and Regulations Governing Pilots and Pilotage on the Corpus Christi Ship Channel* (“Pilotage Rules and Regulations”), approved and adopted by the Board of Pilot Commissioners for the Port of Corpus Christi Authority (“Pilot Board”) in accordance with Chapter 70, Texas Transportation Code, are attached hereto as Attachment One; and

Whereas, the Pilot Board wishes to amend the Pilotage Rules and Regulations by revising Section VI regarding the combined beam restrictions in vicinity of the ADM Grain Elevator and CITGO Dock #1; and

Whereas, notice of the proposed rule changes has been given and posted in accordance with the requirements of Section 70.021 of the Texas Transportation Code;

NOW, THEREFORE, BE IT RESOLVED by the Pilot Board that:

Section 1. The Pilot Board hereby amends the Pilotage Rules and Regulations by revising Section VI of the Pilotage Rules and Regulations.

Section 2. Pursuant to the power and authority granted to the Pilot Board in Section 70.016 of the Texas Transportation Code, the Pilot Board hereby amends the Pilotage Rules and Regulations by temporarily revising Section VI thereto to read as follows:

VI 377’ COMBINED BEAM RESTRICTION (Effective November 15, 2017)

A navigational choke point exists in the Corpus Christi Inner Harbor in the vicinity of the ADM Grain Elevator and CITGO Dock #1 whenever certain size vessels are moored or must pass through the area. The following guidelines were developed by the Port of Corpus Christi, the Aransas-Corpus Christi Pilots, ADM, CITGO and Valero and are currently in effect:

1. If vessel beams at both CITGO 1 and ADM are 106’ or less and the passing vessel’s beam causes an overage of 377’, the first vessel secured at ADM or CITGO 1 will have 24 hours to move from the time the passing vessel sets shifting time order, arrives at the bar or sets a sail order.
2. If vessels are at CITGO 1 and ADM with combined beams of 212’ or over, the last secured vessel will be required to move after 24 hours. Time begins when passing vessel is ready to move. (Shifting time order, arrived at bar, sail order).
3. After vessel returns to berth, vessel may occupy berth for operations for at least 24 hours before vacating, if required.
4. Vessels must begin operations as soon as practical after securing at berth and continue to work all available hours.

5. Vessels may continue to work as long as combined beams, including passing vessel, do not exceed 377'.
6. If the combined beams, including passing vessel does not exceed 377 but the passing vessel does not meet operational parameters set by the Aransas-Corpus Christi Pilots, Section VI items 1,2,3, and 4 would apply.
7. Any vessel passing, while not creating a combined beam of over 377 ft. will provide information deemed necessary prior to the passage of the vessel and will include but is not limited to:
 - a. General Arrangement Plan;
 - b. Mooring Arrangement Plan (Forward and Aft);
 - c. Freeboard (Forward and Aft);
 - d. Estimated drafts when transiting the area (Inbound and Outbound);
 - e. Transom width;
 - f. Distance between outermost chocks on the transom; and
 - g. Safe Working Load (SWL) of chocks and bitts on Bow and Stern.
8. Dependent on wind conditions at the time of vessel order, the following tug matrix will apply:
 - a. Wind up to 15 knots: (1) 75-ton tractor tug and (2) 60-ton tractor tugs;
 - b. Wind over 15 knots and up to 25 knots: (3) 75-ton tractor tugs; and
 - c. Wind speed to be derived from Harbormaster's office anemometer or the TCOON station located in Nueces Bay.

Section 4. The amendment to Section VI of the Pilotage Rules and Regulations shall be effective on November 15, 2017.

Section 5. The trial period for amended Section VI of the Pilotage Rules and Regulations shall expire on March 31, 2018.

IT IS ACCORDINGLY SO ORDERED this 14th day of November 2017.

Presiding Officer of the Pilot Board



DATE: November 14, 2017

TO: Pilot Board

FROM: Russell Cordo, Harbormaster
 russell@pocca.com
 (361) 885-6166

**Aransas-Corpus Christi Pilot Work Hours Visual Inspection Report
 for 3rd Quarter 2017**

SUMMARY: On October 9, 2017, Capt. F. Mike Kershaw, a Port/Pilot Liaison consultant, reviewed the Pilot's master work hours logbook for the third quarter of 2017 as required by Section V of the Rules and Regulations Governing Pilots and Pilotage on the Corpus Christi Ship Channel adopted October 1, 2014.

BACKGROUND: Section V of the Rules and Regulations Governing Pilots and Pilotage on the Corpus Christi Ship Channel, adopted October 1, 2014, defines the work-rest requirements for Aransas-Corpus Christi Pilots. Section V states that the pilots will keep a master logbook for all pilots and make it available for inspection by the Pilot Board or its representatives upon request. On October 9, 2017, Capt. Kershaw reviewed the Pilot's master work hours logbook during the third quarter of 2017. Attached is Capt. Kershaw's report summarizing his inspection.

ALTERNATIVES: N/A

CONFORMITY TO PORT POLICY: The Aransas-Corpus Christi Pilot Work Hours Visual Inspection Report complies with Sec V of the Rules and Regulations Governing Pilots and Pilotage on the Corpus Christi Ship Channel.

EMERGENCY: N/A

FINANCIAL IMPACT: N/A

STAFF RECOMMENDATION: Staff recommends approval of the 3rd Quarter Aransas-Corpus Christi Pilot Work Hours Visual Inspection Report performed October 9, 2017, per Sec V of the Rules and Regulations Governing Pilots and Pilotage on the Corpus Christi Ship Channel.

DEPARTMENTAL CLERARANCES:

Originating Department Harbormaster's Office

Reviewed by Russell Cordo
Legal Dane Bruun
Executive Staff Sean Strawbridge

LIST OF SUPPORTING DOCUMENTS:

Pilot Work/Rest Review Report (October 9, 2017)

Pilot Work Rest Review
3 rd Qt. 2017

Date: 10/9/2017

Location: Office ACCP

Time: 10:00 – 12:30

Present: Capt. F. M. Kershaw, Capt Jay Rivera and staff of ACCP

The ACC Pilots presented computer generated vessel movement logs for determination of compliance with the POCCA Pilot Board Rules, Sec. 70:017 state of Texas Transportation code.

A random review of 119 movements encompassing 14 ACC Pilots as well as 165 movements of two (2) additional pilots encompassing the entire 3rd Qt. was preformed.

One (1) overage was observed of 1.4 hr. This was attributed to the vessel having a physical hull condition combined with a contrary tidal current which prohibited achieving the speed listed on the Pilot information card.

Having reviewed the above I recommend the ACC Pilots be considered in compliance with the provisions of the rule.

Respectively

Capt. F. M. Kershaw