

## **BUILDING MAINTENANCE TECHNICIAN**

The Port of Corpus Christi Authority of Nueces County, Texas is currently accepting applications for a Building Maintenance Technician. This position under the direct supervision of the Maintenance Manager, Foreman and Group Supervisors, provides building maintenance to PCCA facilities including carpentry, dry wall and painting.

### **ESSENTIAL FUNCTIONS:**

1. Performs commercial carpentry and general labor tasks including, but not limited to: framing walls, insulating, hanging and finishing drywall, repairing and installation of acoustical ceilings, doors, windows, counter tops and cabinetry.
2. Performs commercial grade painting of dock houses, guard houses, parts and equipment using various paints (i.e. polyurethanes, epoxy, oil and water based) and methods (i.e. pneumatic sprayer, rolling or brushing).
3. Prepares surfaces for painting using electric sanders, hand scuffing and sand blasting.
4. Fabricates, replaces, repairs and installs signage throughout PCCA areas.
5. Procures parts, materials and equipment necessary to complete jobs and maintains inventory of PCCA owned tools and equipment.
6. Identifies and reports needed repairs to PCCA buildings, warehouses, oil docks and equipment.
7. Reads and interprets blueprints, diagrams and schematic drawings to determine work procedures
8. Directs and trains assigned crew in daily general preventative maintenance of facilities and buildings
9. Assures work area, tools and equipment are cleaned upon completion of assignments.
10. Confers with maintenance supervisors in the performance of crew members. Makes recommendations and keeps maintenance supervisors informed of work issues.
11. Communicates concisely and clearly, in both verbal and written form, with other crew members, electricians, technicians, engineers, supervisors and management team.
12. Takes charge or assists with minor to major dock repairs.
13. Interprets company policies to crew and ensures adherence to company policies and procedures. Works towards a safe and positive work environment.

### **OTHER:**

14. Performs basic plumbing, electrical, HVAC, heavy equipment operation or mechanical work to achieve maximum departmental efficiency. Performs other duties as assigned.
15. Maintains good employee relations, encourages motivation for crew to achieve work goals and provides assistance to other employees to achieve maximum departmental efficiency.
16. Drives vehicle as necessary to complete assigned duties and works required hours/shifts necessary to fulfill facility objectives.
17. Functions in pre or post-disaster preparedness as an essential employee.

**ADDITIONAL PHYSICAL FACTORS:**

While performing duties employee is regularly required to stand and walk on level and/or inclined surfaces for certain periods throughout the day; climb stairs, ramps, ladders, and work stands; crouch, crawl, reach, grasp or handle objects; use finger dexterity, bend elbow/knee and reach above/below shoulders; frequently required to stoop, kneel, lift and/or move up to 50 pounds; occasionally required to sit.

**ENVIRONMENTAL FACTORS:**

Exposure to adverse weather conditions, fumes and/or airborne particles, high precarious places, working off boats or barges, risk of electrical shock and moving mechanical parts; moderate noise levels are present.

**VEHICLES, EQUIPMENT, TECHNOLOGY USED TO DO THE JOB:**

Use of motor vehicles, mechanical and electrical equipment.

**MINIMUM ACCEPTABLE QUALIFICATIONS:**

High school diploma or GED equivalent; ability to speak, read and write English; ability to read and interpret documents such as safety rules, operating and maintenance instructions and procedural manuals; ability to write routine reports and correspondence, and speak effectively before employees; ability to perform mathematical computations (i. e. rate, ratio and percent) in all units of measure using whole numbers, common fractions, and decimals; ability to apply common sense understanding to carry out instructions furnished in written, oral or diagram form and to deal with problems involving several concrete variables in standardized situations; must possess good driving record; certified in Building Maintenance or minimum three years related experience and/or training in the duties outlined above or equivalent combination of education and work experience. Must possess class "C" valid driver's license, CDL a plus. Copies of certifications must be submitted or must acquire the above certification within two years. This position may require unescorted access to Port facilities regulated by 33CFR105. To gain unescorted access to these facilities, this position requires the employee to be ELIGIBLE TO OBTAIN a Transportation Worker Identification Card (TWIC) in accordance with 33CFR101.514 (TWIC Requirement). Disqualifying background criteria for TWIC are provided in 49CFR1572.

Salary commensurate with experience, minimum \$20.05 per hour, non-exempt.

Persons not employed by the Port may apply by contacting Workforce Solutions of the Coastal Bend (361) 882-7491 **or they may apply online at [www.portofcc.com](http://www.portofcc.com)** by May 15, 2015. Current Port employees should apply by submitting an internal application and resume to the Human Resources Department by May 15, 2015. **Applicants must submit the Port of Corpus Christi application, Resume and all other forms as specified above by May 15, 2015** to the Port of Corpus Christi Authority – Human Resources Department, P.O. Box 1541, Corpus Christi, TX 78403. The Port of Corpus Christi is an Equal Opportunity Employer